

**HOUSING AUTHORITY OF THE COUNTY OF DAUPHIN**  
**501 Mohn Street, P.O. Box 7598, Steelton, PA 17113**  
**717-939-9301 FAX 717-939-7947 TDD 800-545-1833 x 304**

## **NOTICE TO APPLICANTS FOR PUBLIC HOUSING**

### **REASONABLE ACCOMMODATIONS FOR APPLICANTS WITH DISABILITIES**

The Housing Authority of the County of Dauphin is a public agency that provides affordable housing to lower-income families and individuals. The Housing Authority does not discriminate against applicants for housing on the basis of their race, religion, sex, national origin, or disability. In addition, the Housing Authority has a legal obligation to provide “reasonable accommodations” to applicants if they or any family members have a disability.

A reasonable accommodation is some modification or change the Housing Authority can make to its apartments or procedures that will assist an otherwise eligible applicant with a disability to take advantage of the Authority’s programs. Examples of reasonable accommodations would include:

- Making alterations to an Authority dwelling so it could be used by a family member in a wheelchair; (The Authority has about fifty apartments which can accommodate persons in wheelchairs and is constructing more by renovating or combining existing apartments.)
- Installing strobe-type flashing light smoke detectors in an apartment for a family with a hearing impaired member;
- Providing a visually impaired head-of-household with a cassette tape recording of the “Residential Dwelling Lease and Informational Handbook.;
- Permitting an outside agency to assist an applicant with a disability to meet the Authority’s applicant screening criteria.

An applicant family that has a member with a disability must still be able to meet essential obligations of tenancy – being able to pay rent, care for their apartment, report required information to the Housing Authority, avoid disturbing neighbors, and otherwise observe lease provisions. Of course, tenants can make arrangements with an outside agency to assist them in performing these functions.

If you or a member of your family have a disability and think you might need a reasonable accommodation, you may request it at any time in the application process or after admission. If you prefer not to discuss your disability with the Authority, that is your right; however, if you request an accommodation, the Authority will need to know something about the disability to determine what accommodation is appropriate and reasonable.

The Executive Director of the Housing Authority, Mr. Charles D. Gassert, coordinates compliance with the Authority’s Section 504 and ADA requirements. If you believe that you have been discriminated against by any staff member of the Housing Authority because of a disability, please contact the Executive Director, at the address above in order to file a complaint.