

**AGENDA for the
REGULAR MEETING of the
HOUSING AUTHORITY OF THE COUNTY OF DAUPHIN
February 13, 2024**

1. Roll Call
2. Minutes of meeting, January 9, 2024
3. Bills and Communications
 - a. Bills for approval
 - b. Communications, last page of the agenda
4. Report of Officers
 - a. Chairman's Report
 - b. Other Officers
 - c. Treasurer's Report
 - d. Management Report
 - e. Executive Director's Report
5. Unfinished Business
6. New Business
 - a. Authorization to pay the following firms for services rendered:

Firm	Amount	Services Rendered/Project
Eckert Seamans Cherin & Mellott, LLC	\$ 82.50	PHRC Inv# 1789630
Eckert Seamans Cherin & Mellott, LLC	\$ 10,770.63	Public Housing Inv# 1789632
Eckert Seamans Cherin & Mellott, LLC	\$ 27.50	PHRC Inv# 1789631
Law offices of Thomas P. Gacki	\$ 1,225.00	Legal Services Inv. # 750
HR Resolutions	\$ 2,000.00	HR January

HR Resolutions	\$ 2,000.00	HR - February
Virginia Finn	\$ 1,209.50	Accounting Services
Center of Employment Opportunities	\$ 9,912.050	Labor – December
Center of Employment Opportunities	\$ 12,350.00	Labor – January
Coverall Cleaning	\$ 1,541.00	Central Office Cleaning-Services
BDO	\$ 190.00	Professional Services
Kenneth Connor	\$ 870.00	Lawn Services
Schender’s Excavation	\$ 3,800.89	Snow Removal
A Cut Above Landscape	\$ 8,125.00	Snow Removal

- b. Request to pay Triangle Fire Protection to drain the system of water, reset and fill with air due at Genesis Court. This was an Emergency with the sprinkler system.
Total: \$ 1,600.00
- c. Request to pay Hammel Associates for A&E of the triplet breakers
Total: \$ 1,611.00
- d. Request to approve updated Appendix A of the HACD Personnel Policies
- e. Request to pay Anderson Mechanical to diagnose and repair the no heat issue at Hoy Towers Total: \$ 6,903.54
- f. Request approval to pay Emphasys Software for Section 8 landlords
Total: \$5,244.00

7. Personnel Report
 - (1) Brian Hoffman, Maintenance Aide, 02/11/2019
 - (2) Gavin Frisch Jr, Maintenance Aide, 02/27/2023
 - (3) Warren Stoner, HCV Inspector, 06/04/1990
8. Attorney's Report
9. Public Comment
10. Resolution Ratifying all Commitments, Acts and Deeds of the Housing Authority
Of the County of Dauphin
11. Adjournment

Communications

Upcoming Events

NEXT MEETING: March 12, 2024