

AGENDA
REGULAR MEETING
HOUSING AUTHORITY OF THE COUNTY OF DAUPHIN
October 13, 2021

1. Roll Call
2. Minutes of meeting, September 8, 2021
3. Bills and Communications
 - a. Bills for approval
 - b. Communications, last page of the agenda
4. Report of Officers
 - a. Chairman's Report
 - b. Treasurer's Report
 - c. Other Officers
 - d. Management Report
 - e. Executive Director's Report
 - f. Attorney's Report
5. Unfinished Business
6. New Business
 - a. Authorization to pay the following firms for services rendered:

Firm	Amount	Services Rendered/Project
Law Office of Thomas P. Gacki (Inv # 272)	\$ 525.00	Legal Services
Eckert Seamans Cherin & Mellott, LLC (Inv#1647028)	\$ 1,072.50	Public Housing
Eckert Seamans Cherin & Mellott, LLC (Inv#1647030)	\$ 100.00	Andrade PHRC Claim RE: Termination

Eckert Seamans Cherin & Mellott, LLC (Inv#1647029)	\$ 440.00	General Employment Advice
Alphonso's Lawn Care	\$ 375.00	Latsha Grass Cutting
Alphonso's Lawn Care	\$ 375.00	Hoy Grass Cutting
Alphonso's Lawn Care	\$ 4,119.00	Public Housing Grass Cutting
Kathy J. McCool, SPHR	\$ 431.25	Human Resources Consultant

- b. Request to pay Hammel Associates Architects for services from 7/31/21 to 9/3/2021 related to the office renovations. Total: \$ 1,502.29 (Cap Fund 2020)
- c. Request to pay Buchart Horn Architects for services through 8/28/21 for the Cole Crest accessibility modifications Total: \$ 1,115.00 (Cap Fund 2020)
- d. Request for payment of services to Anderson Mechincal for the replacement of the AC unit at 7 Kennedy Lane. Total: \$ 3,900.00
- e. Request to pay the Glass Wall System that will be installed in the office. The System is being purchased through Tanner Furniture and supplied and installed by Haworth. Total: \$ 69,453.94 (Cares Act HCV)
- f. Request to pay Sherwin Williams Floor Covering for 9 pallets of LVP flooring that we will be using for common area and hallway floor replacements. Total: \$27,984.00 (Cap 2021)
- g. Request to pay Jared Hess Tree Removal for cutting down trees behind Latsha and the Maintenance shop that were in danger of falling onto the buildings. Total: \$3,450.00
- h. Request to pay 1-800 Waterdamage for Biohazard clean up after the stabbing at 409 Bistline on 9/10/2021. Total: \$2,340.73

- i. Request approval to pay Stanley Access Technologies for the entrance sliding door replacement. Total: \$18,965.00 (Cap Fund 2020 and Safety and Security Grant)
 - j. Request to pay State Auto Insurance for Period 10/15/2021 to 10/15/2022
Total: \$14,135.00
 - k. Request to pay Jared Hess Tree Removal for services at Rattling Creek. Removal of tree and trimming Total: \$ 3,975.00
 - l. Request to pay Power Component Systems for the office asbestos abatement
Total: \$21,445.00 (CARES Act HCV)
 - m. Approval to pay ECI for their services on the office renovations for September.
Total: \$87,975.45.
7. Personnel Report
- (1) Dan Phillips, Technical Services Officer (10/30/2017)
 - (2) Michelle Phillips, Executive Assistant (4/28/2021) 6 Month Review
 - (3) Tim Burchett, Regional Manager (10/15/2018)
 - (4) Glenn Sedesse, Maintenance Aide (11/1/87)
 - (5) Heather Klinger, Assistant Manager (4/19/21) 6 Month Review
8. Public Comment
9. Resolution Ratifying all Commitments, Acts and Deeds of the Housing Authority Of the County of Dauphin
10. Adjournment

Communications

Email : CARES Act Update