

**AGENDA for the
REGULAR MEETING of the
HOUSING AUTHORITY OF THE COUNTY OF DAUPHIN
July 5, 2023**

1. Roll Call
2. Minutes of meeting, June 6, 2023
3. Bills and Communications
 - a. Bills for approval
 - b. Communications, last page of the agenda
4. Report of Officers
 - a. Chairman's Report
 - b. Other Officers
 - c. Treasurer's Report
 - d. Management Report
 - e. Executive Director's Report
 - f. Attorney's Report
5. Unfinished Business
6. New Business
 - a. Authorization to pay the following firms for services rendered:

Firm	Amount	Services Rendered/Project
Eckert Seamans Cherin & Mellott, LLC	\$	Public Housing (Inv #)
Law offices of Thomas P. Gacki	\$	Legal Services (Inv#)
HR Resolutions	\$	HR
Clark's Landscaping	\$ 5,650.00	Lawn Care – Southern
Kenneth Connor	\$	Lawn Care – Northern

Virginia Finn \$ 2,081.25 Accounting Services

- b. Request to pay MT Weatherization and Energy efficiency work at Minnich and Grubb. Total: Minnich \$ 43,947.87 Total: Grubb \$16,101.26 (CAP Fund 2022)
- c. Request to pay Chris Dawson Architect for the A&E work at Highspire Apartments Total: \$ 2,437.50 (CAP Fund 2022)
- d. Request to pay Ryan's Roofing to replace 100 feet of gutter and downspout at 7 Kennedy Lane Total: \$ 1,895.00
- e. Request to pay Merlin Communications to install new Security Camera's at Minnich Terrace Total: \$ 3,580.60 (2020 Safety & Security Grant)
- f. Request approval to enter an MOU with BPCR Transport, LLC to provide access to Hoy, Latsha and Griffith House to provide food services.
- g. Request approval to cut up and remove 3 trees that were blown over in the storm the week of 6/4/23. One in the yard area and two in the woods blocking the walking trail and damming up the creek. Work to be completed by Wood Wise not to exceed \$7,040.00.
- h. Request approval to replace 2 through wall AC units in the community room at Griffith House. Both units are currently broken beyond repair. Work to be completed by Anderson Mechanical Total: \$ 5,825.00 (CAP Fund 2023)
- i. Request approval to replace the failing domestic hot water heater #2 at Latsha Towers. Work to be completed by Anderson Mechanical Total: \$ 29,725.00 (Current Water heater is 40 years old and the tank is rusting out from inside)
- j. Request to award Air Conditioning Service Contract to Anderson Mechanical for a total \$ 13,590.00 or to Bowers Plumbing and Electric for a total of \$ 15,000.00
- k. Request approval for emergency repair of the Cole Crest Back Flow Preventer. The water company installed a new meter, and it won't work properly with the back flow preventer, so the crew took our back flow apart and discarded the parts. This caused it to leak badly so we must have it repaired and tested again. Total: \$ 3,739.14

- l. Request to pay Ainsworth (formerly EnGinuity) to rebuild the back flow preventer after new meter installation at Cole Crest. Total: \$ 3,739.14
 - m. Request to pay AD&C to restore building from fire damage from the Genesis fire rebuild Total: \$ 102,239.66.
 - n. Request approval to award Hammel Associates and A&E contract from the federal pacific breaker replacement being mandated by our insurance carrier Total: \$ 67,360.00 (Cap Fund 2023)
 - o. Request to pay Jared Hess for the tree trimming, stump grinding and removal of debris at Latsha towers. Total: \$ 3,150.00
 - p. Request to pay Jared Hess for the tree trimming, stump grinding and removal of debris at Lang Manor Total: \$ 4,525.00
 - q. Request approval to extend A&E contracts with Chris Dawson Architect and Hammel Associates Architect for one-year, Effective August 1, 2023
 - r. Request to pay Anderson Mechanical to troubleshoot and repair the boiler at the Bistline house. This was an emergency repair to the hot water Boiler. Total: \$ 2,024.51
 - s. Request to pay 1-800 Water Damage for Hbg, PA for an Emergency Bio-Hazard clean up at Hoy Towers Total: \$ 2,701.62
 - t. Request to pay 1-800 Water Damage for Hbg, PA for an emergency at Latsha Towers. They replaced dry-vit on front of building caused by the mulch fire. Total: \$ 1,900.00
7. Personnel Report
- (1) Evenly Cruz, Receptionist, 9-Month Evaluation, 10/31/22 (Probationary)
 - (2) Rosalyn Irizarry, Social Services Coordinator, 7/26/2021
 - (3) Kelly Thoman, Resident Selection Supervisor, 7/7/2008
8. Public Comment

9. Resolution Ratifying all Commitments, Acts and Deeds of the Housing Authority Of the County of Dauphin
10. Adjournment

Communications

Upcoming Events

NEXT MEETING: August 1, 2023