

**AGENDA for the
REGULAR MEETING of the
HOUSING AUTHORITY OF THE COUNTY OF DAUPHIN
March 7, 2023**

1. Roll Call
2. Minutes of meeting, February 7, 2023
3. Bills and Communications
 - a. Bills for approval
 - b. Communications, last page of the agenda
4. Report of Officers
 - a. Chairman's Report
 - b. Treasurer's Report
 - c. Other Officers
 - d. Management Report
 - e. Executive Director's Report
 - f. Attorney's Report
5. Unfinished Business
 - a. Insurance Evaluation and next steps
6. New Business
 - a. Authorization to pay the following firms for services rendered:

Firm	Amount	Services Rendered/Project
Law offices of Thomas P. Gacki	\$ 1,625.00	Legal services (Inv# 589)
Eckert Seamans Cherin Cherin & Mellott, LLC	\$ 1,021.19	Public Housing (Inv # 1731727)
Eckert Seamans Cherin Cherin & Mellott, LLC	\$ 935.00	Section 8 (Inv #1731728)

Eckert Seamans Cherin Cherin & Mellott, LLC	\$ 440.00	General Employment (Inv #1731729)
Mark Houser	\$ 1,400.00	FSS Administration
Virginia Finn	\$ 1,518.75	Accounting Services

- b. Request approval to pay Ryan's Roofing for the Emergency roof replacement of the Garage at the Bistline house Total: \$16,022.00
- c. Request approval to pay Anderson Mechanical for the annual boiler prevention maintenance at the Essex house Total: \$ 2,325.00
- d. Request approval to pay Anderson Mechanical for the annual boiler prevention maintenance at Latsha Towers Total: \$ 7,950.00
- e. Request approval to pay Anderson Mechanical for the repairs made to the Latsha Boiler Total: \$ 3,725.88
- f. Request approval to pay Anderson Mechanical for the annual boiler prevention maintenance at Hoy Towers Total: \$ 7,320.00
- g. Request approval for an emergency repair of the underground sewer main at Laurel Hill by Tillett's Total: \$3,766.00
- h. Request approval to pay Anderson Mechanical for the annual boiler prevention Maintenance at the Cole Crest Admin. Building Total: \$ 3,925.00
- i. Request approval to pay Triangle Fire Protection for an emergency repair to replace the frozen and broken sprinkler piping and dry heads at Gratz Park Terrace Total: \$ 3,110.00
- j. Request approval to pay Triangle Fire Protection for an emergency repair to reinstall pipping removed from truss and roof replacement. Total: \$ 1,965.00
- k. Request approval to pay Anderson Mechanical for the Annual boiler maintenance at the Bistline House Total: \$ 6,175.00

- l. Request approval to pay Triangle Fire Protection to re-install sprinkler pipping that was removed for roof rebuild at Genesis Court Total: \$ 1,484.00
 - m. Request approval to pay Touch of Color Flooring for the installation of the LVT flooring in the common areas at Latsha Total: \$ 28,163.81
 - n. Request approval to pay Enginuity for the rebuild of the backflow preventer at Latsha Towers Total: \$ 5,209.00
 - o. Request approval to pay Anderson Mechanical for relocation of the HVAC Equipment for roof replacement at Highspire Total: \$ 8,475.00
 - p. Request approval to pay Anderson Mechanical for the emergency repair to the Hot Water Boiler in Hoy Towers Total: \$ 3,066.68
 - q. Request approval to enter a contract with HR Resolutions to provide hands on HR services Total: \$ 1,000.00 per month.
 - r. Request approval to pay Hadfield Elevator for the Modernization of the elevators at Griffith House. Total: \$ 70,448.90
 - s. Request approval to upgrade the Procurement Module in Elite Total: \$ 14,040.00
 - u. Request approval to pay Hammel Associates for the A&E Retaining wall at Bistline Total: \$ 3,270.00
 - v. Request approval to pay R. Sissick Consulting, LLC for the Preparation and Submittal of the annual Request for Public Housing Operating Subsidy. Total: \$4,179.18
 - w. Request to pay for an Emergency repair of the Water Heater at the Bistline House by Anderson Mechanical Total: \$ 5,211.54
 - x. Request to pay Gilkey Electric for the power supply for the Minnich Security Cameras. Total: \$ 1,860.38
7. Personnel Report
- (1) Brad Mowers, Maintenance Aide, 6 Month review, 09/22/2022

- (2) Katie LaManna, Regional Manager, 6 Month review, 10/03/2022
- (3) Phyllis Gontz, Social Services Assistant, 04/04/2022
- (4) Gigi Nester, Management Aide, 03/24/2008

- 8. Public Comment
- 9. Resolution Ratifying all Commitments, Acts and Deeds of the Housing Authority
Of the County of Dauphin
- 10. Adjournment

Communications

NEXT MEETING: April 4, 2023