

**AGENDA
REGULAR MEETING
HOUSING AUTHORITY OF THE COUNTY OF DAUPHIN
October 11, 2022**

1. Roll Call
2. Minutes of meeting, September 13, 2022
3. Bills and Communications
 - a. Bills for approval
 - b. Communications, last page of the agenda
4. Report of Officers
 - a. Chairman's Report
 - b. Treasurer's Report
 - c. Other Officers
 - d. Management Report
 - e. Executive Director's Report
 - f. Attorney's Report
5. Unfinished Business
6. New Business
 - a. Authorization to pay the following firms for services rendered:

Firm	Amount	Services Rendered/Project
Law Office of Thomas G. Gacki	\$ 575.00	General legal services (Inv # 516)
Eckert Seamans Cherin Cherin & Mellott, LLC	\$1,360.40	Public Housing (Inv # 1707058)
Eckert Seamans Cherin Cherin & Mellott, LLC	\$ 82.50	General Employment Advice (Inv# 1707060)
Kenneth Connor Landscaping	\$ 3,480.00	Northern Grass Cutting
Clarks Lawn & Landscaping	\$ 5,650.00	Southern Grass Cutting

- b. Request approval for HVAC work necessary for the roof replacements at Rattling Creek and Highspire Apartments. Work to be done by Anderson Mechanical
Total: \$16,950 (\$8,475.00 per building)
- c. Request to pay Anderson Mechanical for the replacement of the HVAC at 140 Watson St Total: \$ 4,975.00
- d. Request to pay Hartford Stewam Boiler Insurance Co. for boilers at Hoy, Bistline, Latsha and Essex for the period of 10/1/22-10/1/23 Total: \$ 7,049.00
(paid on 9/21/22)
- e. Request to pay Anderson Mechanical for the replacement of the AC portion of the HVAC system at 920 Nelly Court. Total: \$ 4,935.00
- f. Request approval for the 2023 Calendar Year Board Meetings. January 10, February 14, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14 and December 12, 2023.
- g. Request to pay Anderson Mechanical for the Roof to AC and Boiler repairs at the Essex house. Total: \$ 1,152.36
- h. Request to pay State Auto for Auto insurance for the period of 10/15/2022 through 10/15/2023 Total: \$ 14,102.00
- i. Request to pay 1-800-Water Damage for the removal of the Tenants items at 23-26 Genesis Court (Fire Damage) Total: \$ 5,745.14
- j. Request approval of the Snow Removal Contract with A Cut Above Lawn care Services as proposed in there proposal dated September 25, 2022.
- k. Request approval to replace the Fire Pump at Bistline House by Triangle Fire Protection Total: \$34,880.00 (the current pump is not operational) To be paid from 2021 Cap Fund (Operations) Costars #040-106
- l. Request to pay Hammel Associates for A&E of the office renovations
Total: \$ 494.50 (H-21-04, this completes the agreement and not will be paid in full)
- m. Request to pay Hadfield Elevator for the Equipment and Material at Griffith

House (Elevator Modernization) Total: \$ 53,244.00 (H-22-04) – CAP 21 &22

- n. Request approval for the Snow Contract for the Northern Sites with Schenders Contract. Truck with Plow \$ 110.00 per hour, Truck with salt spreader Total: \$ 125.00 per hour, Bulk is Melt \$ 195.00 a ton.
 - o. Request approval for the replacement of the Fire Pump at Essex House by Triangle Fire Protection Total: \$ 34,670.00 Costars #040-106 (Cap Fund 2021)
- 7. Personnel Report
 - (1) Phyllis Gontz, Social Services Assistant 4/30/2022 PT (6 month review)
 - (2) Dan Phillips, Facilities & Maintenance Supervisor 10/30/2017
 - (3) Glenn Sedesse, Maintenance Aide III, 11/1/1987
 - 8. Public Comment
 - 9. Resolution Ratifying all Commitments, Acts and Deeds of the Housing Authority Of the County of Dauphin
 - 10. Adjournment

Communications

Email: FY 2022 Capital Fund Emergency Safety & Security Grant Award

NEXT MEETING: November 8, 2022